

APPLICATION FOR EMPLOYMENT

Advanced Cleaning Service LLC • 110 West Main Street
 Algood, TN 38506 • (931) 537-3733 • (931) 456-7734



DATE OF APPLICATION: _____

PERSONAL INFORMATION:

Name: _____ Social Security Number: _____

Address: _____ City: _____ State _____

Home Phone Number: _____ Other Phone Number: _____

State Name and Relationship of any Relatives / Friends Employed by ACS: _____

EMPLOYMENT DESIRED:

Position Applied For: _____ Date Available for Work: _____

- 1.) Can you work 2nd Shift? YES NO
- 2.) Do you have transportation to work? YES NO
- 3.) Can you work Monday - Friday? YES NO
- 4.) Can you work weekends? YES NO
- 5.) Are you willing to work at different locations from day to day? YES NO
- 6.) How many hours of work are you looking for per week? _____
- 7.) Are you available to work: FULL TIME PART TIME TEMPORARY

PAST EMPLOYMENT HISTORY:

- 1.) Have you ever applied with us before? YES NO WHEN? _____
- 2.) Have you ever been employed by us before? YES NO WHEN? _____
- 3.) May we contact your current employer? YES NO
- 4.) Are you currently on "LAY-OFF" status? YES NO
- 5.) Have you been convicted of a felony within the last 7 years? YES NO
- 6.) Have you been convicted of a misdemeanor within the last 7 years? YES NO

If "YES", please explain: _____

7.) Do you have a valid driver's license? YES NO WHAT STATE? _____

8.) Are you bondable? YES NO

9.) Are you over eighteen years of age? YES NO

10.) List the names of three persons (not related to you) whom you have known at least on year:

REFERENCE NAME & ADDRESS	PHONE NUMBER	HOW ACQUAINTED?	YEARS KNOWN

11.) List your last four employers, starting with the most recent:

DATES WORKED	EMPLOYER NAME & ADDRESS	EMPLOYER PHONE #	MANAGER NAME	POSITION & DUTIES	REASON FOR LEAVING

12.) List your education background below:

SCHOOL	NAME & LOCATION	GRADUATED		GPA
		YES	NO	
HIGH SCHOOL				
COLLEGE OR OTHER				

IN CASE OF EMERGENCY, NOTIFY: _____
 ADDRESS: _____ PHONE #: _____

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and that, regardless of the date of payment of my wages and salary, my employment may be terminated at any time without any previous notice.

X SIGNED: _____ DATE: _____

APPLICANT : DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY: _____ DATE: _____

APPEARANCE RATING: _____ EXPERIENCE RATING: _____ OVERALL RATING: _____

REMARKS: _____

FOLLOW UP INTERVIEW BY: _____ DATE: _____

REMARKS: _____

Advanced Cleaning Service

106 West Main Street • Algood, TN 38506
(931) 537-3733 • (931) 537-9529 Fax
1-800-773-7769



MEMORANDUM

TO: To whom it may concern
FROM: Advanced Cleaning Service LLC
DATE: _____
SUBJ: Background Check

I, _____, do hereby authorize and release Advanced Cleaning Service LLC to perform a background check on me as part of my application process with Advanced Cleaning Service.

My date of birth is _____. I understand that I am only giving my date of birth to verify my identity for background check purposes and for no other purposes.

My social security number is _____.

Signed: _____

Printed name: _____

Date: _____